

Professional Indemnity - PI Questionnaire

General information

- 1 Name of the proposer:
- 2 Legal status/form:
- 3 Date of foundation:
- 4 Company number:
- 5 Address of the proposer:

Preferred language of policy documents NL FR ENG

Cover start date

Retroactive date if applicable

(If coverage needs to start before cover start date additional premiums may apply. Maximum 1 year of retroactivity can be given.).

Profession

6 Description of main business/activity:

7 Does the proposer have more than 1 year experience in this working field? Yes No

8 Does the proposer have subsidiaries outside of the European Union? Yes No
If yes, where?

9 Total annual turnover/fee:

10 Breakdown annual turnover/fee - geographical breakdown

- Belgium/Europe (incl. UK, Norway, Iceland and Liechtenstein):
- USA/Canada:
- Rest of the world:

11 Does the proposer work for public limited companies? Yes No

12 Does the proposer work for financial institutions? Yes No

13 Is the proposer active in mergers & acquisitions? Yes No

14 Does the proposer have authority to invest third party funds? Yes No

Cover details

15 Level of cover required: € 150.000 € 250.000 € 500.000 € 1.000.000 € 1.500.000 € 2.000.000

16 Retention required (standard € 1.250):

17 Does the proposer currently have a Professional Indemnity insurance? Yes No

• If yes, is the current insurer AIG/Chartis Europe? Yes No

• If yes, are you the holding broker? Yes No

18 Does the proposer require a Public Liability / Product Liability cover? Yes No

• If yes, does the proposer supply, manufacture or install products, other than promotional articles/
relationship gifts, for the benefit of their own company? Yes No

• If yes, what percentage of turnover does this generate? %

Claims history

19 Have any claims been made during the past 5 years against the applicant or any of its partners, executive officers, directors or associates? Is the applicant, its directors, partners or associates, after inquiry, aware of any circumstances or occurrences which may give rise to a claim against the applicant? Yes No

• If yes, please give full information attached to this document.

Additional information (if required)

[Empty light blue box for additional information]

Declaration

I declare on behalf of all insureds, after inquiry, that the statements and particulars in this proposal are true and no material facts have been misstated or suppressed. I agree that this proposal form, and any attachment or any information submitted therewith and any and all other information supplied or requested, shall form the basis of any Contract of Insurance effected thereon. I further undertake to inform Insurers of any material alteration to any information, statements, representations or facts presented in this proposal form occurring after the date this proposal form is signed and before the inception date of the proposed policy. A material fact is one that would influence the acceptance or assessment of the risk. All written statements and materials furnished to the insurer in conjunction with this application are hereby incorporated by reference into this application and made a part hereof.

Needs to be filled in by the client/proposer

Name:

Function:

Date:

Signature + stamp:

* a) The policyholder and its subsidiaries

* b) The policyholder, its subsidiaries and the policyholder's related associations and their subsidiaries, in case the policyholder is a non-profit organisation.



IMPORTANT

For data protection reasons, please be aware we can only provide you with a quote if:

- a) The broker has ticked the box upon the 3th page of the questionnaire (OR if the questionnaire is filled in manually the broker must have signed the 3th page of the questionnaire)
- b) The broker has sent the Privacy Notice to the data subjects
- c) The broker has ensured that the data subjects have signed the last page of the Privacy Notice - only applicable to the extent the data subjects provide personal data around their criminal convictions and offences
- d) The broker keeps a copy of the signed Privacy Notice - only applicable to the extent the data subjects provided personal data around their criminal convictions and offences

By data subjects, it is meant: the client’s employees, directors, officers or any other person of whom personal data are shared via the questionnaire.

I hereby confirm that I have complied with the declaration and the points above (a, b, c and d) if applicable.

Needs to be filled in by the broker

Name:

Function:

Date:

Signature:



Privacy Notice

How we use Personal Information

“Personal Information” identifies and relates to you or other individuals (e.g. your partner or other members of your family). If you provide Personal Information about another individual, you must (unless we agree otherwise) inform the individual about the content of this notice and our Privacy Policy and obtain their permission (where possible) to share their Personal Information with us.

The types of Personal Information we may collect and why - Depending on our relationship with you, Personal Information collected may include: contact information, financial information and account details, credit reference and scoring information, sensitive information about health or medical conditions (collected with your consent where required by applicable law) as well as other Personal Information provided by you or that we obtain in connection with our relationship with you. Personal Information may be used for the following purposes:

- Insurance administration, e.g. communications, claims processing and payment
- Assessments and decisions about the provision and terms of insurance and the settlement of claims
- Assistance and advice on medical and travel matters
- Management of our business operations and IT infrastructure
- Prevention, detection and investigation of crime, e.g. fraud and money laundering
- Establishment and defence of legal rights
- Legal and regulatory compliance (including compliance with laws and regulations outside your country of residence)
- Monitoring and recording of telephone calls for quality, training and security purposes
- Market research and analysis
- (Internal) audit

Sensitive Personal Information - In connection with the provision of insurance and the assessment of a claim, we will collect, use and disclose certain Sensitive Personal Information concerning your possible criminal convictions and offences. Where we do this, we will do so with your explicit consent and as otherwise permitted by law.

Sharing of Personal Information - For the above purposes, Personal Information may be shared with our group companies and third parties (such as brokers and other insurance distribution parties, insurers and reinsurers, credit reference agencies, healthcare professionals and other service providers). Personal Information will be shared with other third parties (including government authorities) if required by laws or regulations. Personal Information (including details of injuries) may be recorded on claims registers shared with other insurers. Personal Information may be shared with prospective purchasers and purchasers, and transferred upon a sale of our company or transfer of business assets.

International transfer - Due to the global nature of our business, Personal Information may be transferred to parties located in other countries (including the United States, China, Mexico Malaysia, Philippines, Bermuda and other countries which may have a data protection regime which is different to that in your country of residence). When making these transfers, we will take steps to ensure that your Personal Information is adequately protected and transferred in accordance with the requirements of data protection law. Further information about international transfers is set out in our Privacy Policy (see below).

Security of Personal Information - Appropriate technical and physical security measures are used to keep your Personal Information safe and secure. When we provide Personal Information to a third party (including our service providers) or engage a third party to collect Personal Information on our behalf, the third party will be selected carefully and required to use appropriate security measures.

Your rights - You have a number of rights under data protection law in connection with our use of your Personal Information. These rights may only apply in certain circumstances and are subject to certain exemptions. These rights may include a right to access Personal Information, a right to request that we correct inaccurate data, erase data, or suspend our use of data. These rights may also include a right to transfer your data to another organisation, a right to object to our use of your Personal Information, a right to request that certain automated decisions we make have human involvement, a right to withdraw consent and a right to complain to the data protection regulator in your country. Further information about your rights and how you may exercise them is set out in full in our Privacy Policy (see below).

Privacy Policy - More details about your rights and how we collect, use and disclose your Personal Information can be found in our full Privacy Policy at <http://www.aig.be/privacy> or you may request a copy by writing to: Data Protection Officer, AIG Europe, Pleinlaan 11, 1050 Brussels or by email at: dataprotectionofficer.be@aig.com.

Consent needed if you provide us with data about criminal convictions or offences - In certain circumstances we, AIG Europe, need your consent to collect, use and disclose your Personal Information. This is the case if the Personal Information you provide includes information about your criminal convictions and offences (Sensitive Personal Information). If you consent to the collection, use and disclosure of this Sensitive Personal Information by us, for the purposes described below, please sign below:

Purposes:

Use (including transfer to affiliates and third parties such as claims handlers, loss adjusters, solicitors and reinsurance companies) of Sensitive Personal Information to ensure we can perform our obligations and rights under or in connection with the insurance policy, prevent, detect and investigate (insurance) fraud, carry out claims handling, make assessments and decisions about the provision and terms of insurance and the settlement of claims, provide insurance coverage or ancillary services.

Needs to be filled in by the client/proposer

Name:

Date:

Signature + stamp:

You have the right to withdraw your consent at any time. If you want to withdraw your consent, please contact us by e-mail at: dataprotectionofficer.be@aig.com or by writing to: Data Protection Officer, AIG Europe, Pleinlaan 11, 1050 Brussels. If you withhold or withdraw your consent, we may not be able to perform our obligations under the insurance policy, carry out claims handling and provide insurance coverage to you.

